

**CAPITAL AREA CAREER CENTER
Executive Council
Regular Meeting – September 8, 2020
MINUTES**

PRESENT:

Mr. Dan Cox	Rochester School District #3
Dr. Scott Laird	Athens School District #213
Ms. Jill Larson	New Berlin School District #16
Dr. Cheree Morrison	Springfield School District #186
Mr. Darren Root	Auburn School District #10 (Arrival 11:18 a.m.)

ABSENT:

Dr. Jay Goble	North Mac School District #34
Dr. Douglas Wood	Ball Chatham School District #5

ALSO PRESENT:

Ms. Jodi Ferriell	CACC Director
Mr. Wes Aymer	CACC Principal
Ms. Dianne Hacker	CASPN Nurse Administrator
Ms. Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:06 a.m. September 8, 2020 by Ms. Jill Larson, Chair. This meeting was held virtually via Zoom due to a power outage at the school and the COVID-19 Pandemic.

2. ROLL CALL

3. APPROVAL OF AGENDA

A motion was made by Dr. Laird to approve the agenda. Mr. Cox seconded the motion. The motion was carried with all members present voting "aye".

4. COMMUNICATIONS

4.1. RECOGNITION OF VISITORS

4.1.1. None.

4.2. PUBLIC COMMENT

4.2.1. None.

5. APPROVAL OF CONSENT AGENDA

A motion was made by Mr. Cox to approve the Open Session minutes of the regular meeting of August 11, 2020 and September Financial Reports and Bills. The motion was seconded by Dr. Laird. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those voting "aye": Cox, Laird, Larson, Morrison
Those members voting "nay": None

6. REPORTS

6.1. CASPN Nurse Administrator

6.1.1. Ms. Hacker reviewed enrollment-Class 126, 53 students and Class 127, 58 students.
6.1.2. Ms. Hacker announced both classes are attending half day classes and going to clinical sites.

6.2.Principal

- 6.2.1. Mr. Aymer stated current enrollment is 942 with 470 in the morning and 472 in the afternoon.
- 6.2.2. Mr. Aymer stated the new school year has begun with a new schedule of 90 minutes in the morning and 90 minutes in the afternoon. Some students are attending class remotely and some are attending in person. There have been a few technical difficulties but they are being resolved.
- 6.2.3. Mr. Aymer discussed dual credit class with Lincolnland Community College. We currently have 10 programs that offer dual credit.
- 6.2.4. Mr. Aymer reviewed the current grading system of Work Ethics comprising 40% of the student's grade. Due to COVID-19 and the current schedule, Mr. Aymer would like to reduce the Work Ethics portion down to 25% of the student's grade. All members present agreed with Mr. Aymer's proposal.
- 6.2.5. Mr. Aymer announced a new Raptor check-in system will be used to check individuals in to our building. This system will help with tardies, COVID-19 tracking, and registering visitors.
- 6.2.6. Mr. Aymer announced noteworthy dates:
 - 6.2.6.1. September 7 – No School
 - 6.2.6.2. September 10 – Meet the Teacher
 - 6.2.6.3. September 13 – Austin Krager Memorial Golf Outing
 - 6.2.6.4. September 24 – Parent/Teacher Conferences 4-8 p.m.
 - 6.2.6.5. September 25 – Parent/Teacher Conferences 8-11 a.m.
 - 6.2.6.6. October 12 – No School

6.3.Director

- 6.3.1. Ms. Ferriell thanked Mr. Aymer and Ms. Hacker for the great start to a very different school year.
- 6.3.2. Ms. Ferriell provided an update on the Cosmetology Program. The remodel is done and the space is amazing. The final inspection has not yet been done by the Illinois Department of Financial and Professional Regulation. We will not receive our Cosmetology License until this is complete. Ms. Ferriell has contacted IDFPR several times as well as Senator McClure and Representative Murphy. Ms. Ferriell asked all members present to contact their legislators to see if we can get any assistance in getting this done.
- 6.3.3. Ms. Ferriell provided an update on grants. The CTEI and Perkins grant allocations will remain the same as FY20. The ICCB grant allocation will also remain the same at \$347,000. CASPN has received \$500,000 from the CARES grant. The funds were divided among students, institution expenses, and lost revenue.
- 6.3.4. Ms. Ferriell announced 11th day billing for schools will take place on September 15.

7. NEW BUSINESS

- 7.1. Ms. Ferriell reviewed the policy updates of 2:260, 7:10, 7:190, 2:265, 7:345, 2:220, 4:180, 7:40, 7:340, 5:10, 5:20, 5:100, 5:200, 5:220, 5:330, 7:20, 7:180, 7:185 and received clarification on the following policies:
 - 7.1.1. 2:260 – Q1 Opt 1 The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.
 - 7.1.2. 7:10 – Q1 Opt 1 Do not incorporate ISBE's Sample District Policy regarding transgender, non-binary, and gender non-conforming students
 - 7.1.3. 7:190 – Q1 Opt 2 The Board prohibits the use of isolated time out, time out, and physical restraint.
 - 7.1.4. 2:265 – Q1 Opt 2 The District does not employ Assistant Principals
 - 7.1.5. 2:265 – Q2 Opt 2 The District does not employ a Dean of Students
 - 7.1.6. 2:265 – Q3 Opt 2 Amend to read "Applicants for admissions or employment"
 - 7.1.7. 2:265 – Q4 Opt 1 The District will not use a live hearing during the grievance process
 - 7.1.8. 2:265 – Q5 Opt 1 Preponderance of evidence

7.1.9. 7:345 – Q1 Opt 1 The Board has not designated a Privacy Officer

8. ANNOUNCEMENTS

8.1. The next regular Executive Council Meeting will be a joint meeting with the CACC Board of Control on Thursday, October 15 at 6:30 p.m.

9. ADJOURNMENT

A motion was made by Dr. Morrison to adjourn the meeting. Mr. Root seconded the motion. The motion was carried with all members voting "aye". The meeting adjourned at 11:33 a.m.

Recording Secretary, Executive Council

Date Approved