

**CAPITAL AREA CAREER CENTER  
Executive Council  
Regular Meeting – September 12, 2017**

**MINUTES**

**PRESENT:**

Dr. Tom Bertrand	Rochester School District #3A (arrival 11:02 a.m.)
Mr. Adam Ehrman	New Berlin School District #16
Dr. Scott Laird	Athens School District #213
Ms. Jill Larson	Tri-City School District #1
Mr. Darren Root	Auburn School District #10
Dr. Douglas Wood	Ball Chatham School District #5

**ABSENT:**

Ms. Cheree Morrison	Springfield School District #186
---------------------	----------------------------------

**ALSO PRESENT:**

Mr. Wes Aymer	CACC Principal
Ms. Jodi Ferriell	CACC Director
Ms. Dianne Hacker	CASPN Nurse Administrator
Ms. Leona Pacheco	CACC Business Manager

**1. CALL TO ORDER**

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 a.m. September 12, 2017 in the Conference Room, Capital Area Career Center, 2201 Toronto Road, Springfield, IL by Ms. Jill Larson, Chair.

**2. RECOGNITION OF VISITORS**

Ms. Kim Barnes  
Mr. Josh Jennings

**3. PUBLIC COMMENT**

None

**4. CONSENT AGENDA**

A motion was made by Dr. Wood to approve the Open and Executive Session minutes of the regular meeting of August 8, 2017 and the Bills and Financial Reports for September 2017. The motion was seconded by Mr. Root. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those voting "aye": Ehrman, Laird, Larson, Root, Wood

Those members voting "nay": None

**5. REPORTS**

**5.1.CASPN**

5.1.1. Ms. Hacker discussed enrollment – Class 120 has 54 students and Class 121 has 64 students currently enrolled.

**5.2.CACC Principal**

5.2.1. Mr. Aymer stated CACC enrollment is 711. There are currently no students on waiting lists.

5.2.2. Mr. Aymer discussed the CACC discipline issues as presented.

5.2.3. Mr. Aymer announced the CACC Open House will be held on October 19, 5-7 p.m.

**5.3. Director**

- 5.3.1. Ms. Ferriell reviewed the Ryan Electric proposal of \$18,273 for rewiring of the welding lab. The welding equipment has been updated and now requires better wiring.
- 5.3.2. Ms. Ferriell discussed the various certifications that are being offered to the CACC students through Career Safe and ASE. The certifications make a difference in students getting jobs in the workforce and will be a focus this school year. Building Trades and Welding students are able to receive their OSHA10 certificate and Auto Tech students are able to certify with ASE.
- 5.3.3. Ms. Ferriell provided an update on ICCB and MAP grants. CASPN will receive this year's ICCB grant of \$347,000 as well as last year's ICCB grant of \$347,000 for a grand total of \$694,000. The MAP grants are being received for the past year for LPN students who qualified for them.
- 5.3.4. Ms. Ferriell provided an update on CTEI grant funds - \$87,847 of \$483,160 has been received.
- 5.3.5. Ms. Ferriell announced that ROCTE had additional Perkins funds of \$17,500 available at the end of FY17 and offered the funds to CACC. Equipment purchased included 40 chrome books, 2 carts, a laminator for Early Childhood Care and Education, and a vinyl cutter for Graphic Arts.
- 5.3.6. Ms. Ferriell provided an update on Hope School. CACC teachers have been asked to document any disruptions that occur as a result of Hope classes. Options for this issue include moving the classes downstairs or moving the classes out of CACC. Hope administrators state they do not want to move the classes downstairs because there are only three classrooms in that hallway and then all four Hope classrooms would not be together.
- 5.3.7. Ms. Ferriell presented the Facility Use Application and Fee Schedule for renting rooms at CACC. There are 2 levels of renters. Level 1 is non-profit and Level 2 is for profit.

**6. NEW BUSINESS****6.1. Approval of Ryan Electric Proposal**

Dr. Bertrand made a motion to accept the Ryan Electric proposal for rewiring of the Welding classroom. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye": Bertrand, Ehrman, Laird, Larson, Root, Wood

Those members voting "nay": None

**6.2. Approval of Facility Use Application and Fee Schedule**

Mr. Root made a motion to approve the Facility Use Application and Fee Schedule. Dr. Bertrand seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye": Bertrand, Ehrman, Laird, Larson, Root, Wood

Those members voting "nay": None

**7. EXECUTIVE SESSION**

Mr. Ehrman made a motion to go into Executive Session. Dr. Laird seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Executive session began at 11:18 a.m.

Those voting "aye": Bertrand, Ehrman, Laird, Larson, Root, Wood

Those members voting "nay": None

Dr. Bertrand made a motion to return to Open Session. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Open session reconvened at 11:35 a.m.

Those voting "aye": Bertrand, Ehrman, Laird, Larson, Root, Wood

Those members voting "nay": None

**8. ACTION ON EXECUTIVE SESSION ITEMS**

**8.1. Personnel Recommendations**

Dr. Bertrand made a motion to approve the Personnel Recommendations as presented. Dr. Laird seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye": Bertrand, Ehrman, Laird, Larson, Root, Wood  
Those members voting "nay": None

**9. ANNOUNCEMENTS**

**9.1.** The next regular Executive Council Meeting will be an evening joint meeting with CACC Board of Control held on Thursday October 19 at 6:30 p.m.

**10. ADJOURNMENT**

A motion was made by Dr. Bertrand to adjourn the meeting. The motion was seconded by Dr. Wood. The motion was carried with all members voting "aye". The meeting adjourned at 11:37 a.m.

---

Recording Secretary, Executive Council

---

Date Approved