CAPITAL AREA CAREER CENTER  
Executive Council  
Regular Meeting – August 13, 2019  
MINUTES

PRESENT:

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<tbody>
<tr>
<td>Dr. Adam Ehrman</td>
<td>New Berlin School District #16</td>
</tr>
<tr>
<td>Ms. Jill Larson</td>
<td>Tri-City School District #1</td>
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<tr>
<td>Ms. Cheree Morrison</td>
<td>Springfield School District #186</td>
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<tr>
<td>Dr. Douglas Wood</td>
<td>Ball Chatham School District #5</td>
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ABSENT:

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<tr>
<td>Ms. Suzanne Keller</td>
<td>Rochester School District #3</td>
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<tr>
<td>Dr. Scott Laird</td>
<td>Athens School District #213</td>
</tr>
<tr>
<td>Mr. Darren Root</td>
<td>Auburn School District #10</td>
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ALSO PRESENT:

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<tr>
<td>Mr. Wes Aymer</td>
<td>CACC Principal</td>
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<tr>
<td>Ms. Jodi Ferriell</td>
<td>CACC Director</td>
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<tr>
<td>Ms. Dianne Hacker</td>
<td>CASPN Nurse Administrator</td>
</tr>
<tr>
<td>Ms. Leona Pacheco</td>
<td>CACC Business Manager</td>
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1. CALL TO ORDER
The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 a.m. August 13, 2019 in the Capital Area Career Center Conference Room, 2201 Toronto Road, Springfield, Illinois by Ms. Jill Larson, Chair.

2. RECOGNITION OF VISITORS
Ken Pacha, WQNA DJ  
Daniel Kerwin, WQNA DJ  
Cindy Cantwell, WQNA DJ  
Matt Kasten, CEA Representative  
Josh Jennings, CEA Representative

3. PUBLIC COMMENT
Mr. Pacha, Mr. Kerwin, and Ms. Cantwell addressed the board regarding the council’s decision to sell the WQNA radio station.

4. CONSENT AGENDA
A motion was made by Dr. Wood to approve the Open and Closed Session minutes of the regular meeting of July 16, 2019, the Financial Reports and Bills for August 2019 and Personnel Recommendations. The motion was seconded by Dr. Ehrman. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those voting "aye":  
Ehrman, Larson, Morrison, Wood  
Those members voting "nay":  
None

5. REPORTS
5.1. Chairperson
5.1.1. None
5.2. **CASPN Nurse Administrator**
   5.2.1. Ms. Hacker discussed enrollment, as presented. One of the Class #124 students passed away in July. Thirty students from the graduated Class #123 have passed their exam already.
   5.2.2. Ms. Hacker announced a new uniform company is being used for Class #125.
   5.2.3. The Capital Area School of Practical Nursing was voted one of the best LPN schools in the state.
   5.2.4. Calendars for Classes 125 and 126 are included in the packet for review.
   5.2.5. The Class #125 Student Handbook is included in the packet for review.

5.3. **Principal**
   5.3.1. Mr. Aymer announced the current enrollment is 779 - 365 a.m. and 413 p.m.
   5.3.2. Mr. Aymer stated the job openings have all been filled except the teacher aid for Welding, which will be reevaluated after school begins.
   5.3.3. Mr. Aymer discussed changes in the Cisco Program. The current program certification, CCENT, will no longer be offered per Cisco as of February 24, 2020. The new programs that could be offered are CCNA or Security.
   5.3.4. Mr. Aymer announced New Teacher Orientation will take place on August 13 and all teachers will report on August 15.
   5.3.5. Mr. Aymer thanked the custodian and maintenance staff for their hard work over the summer.
   5.3.6. Mr. Aymer announced upcoming dates:
           August 29 – Meet the Teacher Night
           September 2 – No School, Labor Day

5.4. **Director**
   5.4.1. Ms. Ferriell provided an update on WQNA.
   5.4.2. Ms. Ferriell announced the new roof project has started.
   5.4.3. Ms. Ferriell discussed the new CEA contract. The bargaining teams did an excellent job. The contract will be in effect for four years. Teachers will receive flat raises for the next 4 years while ESP’s will receive an 85 cent per hour raise for the next 4 years. The sick bank has been dissolved. Staff members may donate sick days if needed. There is no longer a salary schedule. The format of the contract has changed and is easier to read.
   5.4.4. Ms. Ferriell stated that there will be a Skills USA Leadership Training Institute in Washington D.C. September 21-25. New Skills USA Advisor Josh Jennings and SHG student Mark Franklin would like to attend.

6. **NEW BUSINESS**
   6.1. Dr. Ehrman made a motion to approve the 2019-2023 CEA Contract. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.
       Those members voting “aye”: Ehrman, Larson, Morrison, Wood
       Those members voting “nay”: None

   6.2. Dr. Ehrman made a motion to approve Josh Jennings and Mark Franklin’s travel to the Skills USA Leadership Training Institute in Washington D.C. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.
       Those members voting “aye”: Ehrman, Larson, Morrison, Wood
       Those members voting “nay”: None

7. **CLOSED SESSION**
   Ms. Morrison made a motion to go into Closed Session. Dr. Ehrman seconded the motion. The motion was approved with all members present voting “aye”. Closed session began at 11:44 a.m.
8. **RETURN TO OPEN SESSION**
   Dr. Ehrman made a motion to return to Open Session. Dr. Wood seconded the motion. The motion was approved with all members present voting “aye”. Open session reconvened at 12:03 p.m.

9. **ACTION ON CLOSED SESSION ITEMS**
   Ms. Morrison made a motion to approve the Principal, Facilities Manager, Business Manager, Bookkeeper, Nurse Administrator, Clinical Coordinator, and School Resource Officer contracts with the exception of a legal review of the language in the Principal contract. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.
   Those members voting “aye”: Ehrman, Larson, Morrison, Wood
   Those members voting “nay”: None

10. **ANNOUNCEMENTS**
    10.1. The next regular Executive Council Meeting will be held on Tuesday September 10 at 11:00 a.m.

11. **ADJOURNMENT**
    A motion was made by Dr. Ehrman to adjourn the meeting. Dr. Wood seconded the motion. The motion was carried with all members voting “aye”. The meeting adjourned at 12:18 p.m.

_________________________________________________
Recording Secretary, Executive Council

_________________________________________________
Date Approved