

**CAPITAL AREA CAREER CENTER
Executive Council
Regular Meeting – July 10, 2018
MINUTES**

PRESENT:

Mr. Adam Ehrman	New Berlin School District #16
Ms. Jill Larson	Tri-City School District #1
Ms. Cheree Morrison	Springfield School District #186
Mr. Darren Root	Auburn School District #10

ABSENT:

Dr. Scott Laird	Athens School District #213
Dr. Lance Thurman	Rochester School District #3A
Dr. Douglas Wood	Ball Chatham School District #5

ALSO PRESENT:

Ms. Jodi Ferriell	CACC Director
Ms. Dianne Hacker	CASPN Nurse Administrator
Ms. Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:02 a.m. July 10, 2018 in the Capital Area Career Center Conference Room, 2201 Toronto Road, Springfield, Illinois by Ms. Jill Larson, Chair.

2. RECOGNITION OF VISITORS

Dr. Tom Bertrand, former Superintendent of Rochester School District

3. PUBLIC COMMENT

Ms. Ferriell presented Dr. Bertrand with a gift and thanked him for his participation on the CACC Executive Council for the past 15 years.

4. CONSENT AGENDA

A motion was made by Mr. Root to approve the Open and Closed Session minutes of the regular meeting of June 12, 2018 and Bills and Financial Reports for July 2018. The motion was seconded by Mr. Ehrman. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.
 Those voting "aye": Ehrman, Larson, Morrison, Root
 Those members voting "nay": None

5. REPORTS

5.1. CASPN Nurse Administrator

- 5.1.1. Ms. Hacker discussed enrollment. Class 121 graduated on June 22. Class 122 currently has 58 students with 3 returning students joining the class in July. Class 123 beginning in August has 65 students enrolled with 5 students on the wait list.
- 5.1.2. Ms. Hacker announced upgrades are being made to the CASPN area including painting and new cubicles.

5.2. Principal

- 5.2.1. Ms. Ferriell announced the enrollment for the 18-19 School Year is 825.
- 5.2.2. Ms. Ferriell announced that CACC is almost fully staffed for the new school year.

5.3. Director

- 5.3.1. Ms. Ferriell reviewed bids for the Cisco program including cabling and switches as well as equipment. Ms. Ferriell recommended the SEA bid for cabling and CDS for equipment. Two new pods of equipment will be installed this year with a plan to install two new pods each upcoming school year.
- 5.3.2. Ms. Ferriell discussed rental leases for the new year. Hope will not be returning. This will be a loss of rental revenue of \$43,000. CACC will have 6 classrooms available for rent. Current rental leases with ROE, IASN, and SASSED will continue in the next fiscal year.

6. NEW BUSINESS

6.1. Election of Officers

6.1.1. Chair

Mr. Ehrman nominated Jill Larson to continue her role as Chair of CACC Executive Council. Nominations were closed and with no other nominations, Jill Larson continues as Chair of CACC Executive Council.

6.1.2. Vice Chair

Mr. Root nominated Doug Wood to continue his role as Vice Chair of CACC Executive Council. Nominations were closed and with no other nominations, Doug Wood continues as Vice Chair of CACC Executive Council.

6.1.3. Secretary

Mr. Ehrman nominated Scott Laird to continue his role as Secretary of CACC Executive Council. Nominations were closed and with no other nominations, Scott Laird continues as Secretary of CACC Executive Council.

6.2. Approval of Cisco Cabling and Switches Bid

Mr. Root made a motion to accept the bid for Cisco cabling and switches from SEA. Mr. Ehrman seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those members voting "aye": Ehrman, Larson, Morrison, Root

Those members voting "nay": None

6.3. Approval of Cisco Equipment Bid

Ms. Morrison made a motion to accept the bid for Cisco equipment from CDS. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those members voting "aye": Ehrman, Larson, Morrison, Root

Those members voting "nay": None

7. CLOSED SESSION

Mr. Ehrman made a motion to go into Closed Session. Ms. Morrison seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0. Closed session began at 11:25 a.m.

Those members voting "aye": Ehrman, Larson, Morrison, Root

Those members voting "nay": None

8. RETURN TO OPEN SESSION

Ms. Morrison made a motion to return to Open Session. Mr. Ehrman seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0. Open session reconvened at 11:39 a.m.

Those members voting "aye": Ehrman, Larson, Morrison, Root

Those members voting "nay": None

9. ACTION ON CLOSED SESSION ITEMS

9.1. Personnel Recommendations

Mr. Ehrman made a motion to approve the personnel recommendations as presented. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those members voting "aye": Ehrman, Larson, Morrison, Root

Those members voting "nay": None

9.2. CEA Memorandum of Understanding

Mr. Ehrman made a motion to approve the CEA Memorandum of Understanding as presented. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those members voting "aye": Ehrman, Larson, Morrison, Root

Those members voting "nay": None

10. ANNOUNCEMENTS

10.1. The next regular Executive Council Meeting will be Tuesday August 14 at 11:00 a.m.

11.ADJOURNMENT

A motion was made by Mr. Root to adjourn the meeting. The motion was seconded by Mr. Ehrman. The motion was carried with all members voting "aye". The meeting adjourned at 11:41 a.m.

Recording Secretary, Executive Council

Date Approved