

**CAPITAL AREA CAREER CENTER
Executive Council
Regular Meeting – July 11, 2017**

MINUTES

PRESENT:

| | |
|---------------------|----------------------------------|
| Mr. Adam Ehrman | New Berlin School District #16 |
| Dr. Scott Laird | Athens School District #213 |
| Ms. Jill Larson | Tri-City School District #1 |
| Ms. Cheree Morrison | Springfield School District #186 |
| Mr. Darren Root | Auburn School District #10 |
| Dr. Douglas Wood | Ball Chatham School District #5 |

ABSENT:

| | |
|------------------|-------------------------------|
| Dr. Tom Bertrand | Rochester School District #3A |
|------------------|-------------------------------|

ALSO PRESENT:

| | |
|-------------------|---------------------------|
| Mr. Wes Aymer | CACC Principal |
| Ms. Jodi Ferriell | CACC Director |
| Ms. Dianne Hacker | CASPN Nurse Administrator |
| Ms. Leona Pacheco | CACC Business Manager |

1. CALL TO ORDER

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 a.m. July 11, 2017 in the Conference Room, Capital Area Career Center, 2201 Toronto Road, Springfield, IL by Ms. Jill Larson, Chair.

2. RECOGNITION OF VISITORS

None

3. PUBLIC COMMENT

None

4. CONSENT AGENDA

A motion was made by Dr. Wood to approve the Open and Executive Session minutes of the regular meeting of June 8, 2017 and the Bills and Financial Reports for July 2017. The motion was seconded by Dr. Laird. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Those voting "aye": Ehrman, Laird, Larson, Morrison, Root, Wood
Those members voting "nay": None

5. REPORTS

5.1.CASPN

5.1.1. Ms. Hacker discussed enrollment – Class 120-61 and Class 121-55. Class 121 registration closes on Friday July 14.

5.2.Director

- 5.2.1. Ms. Ferriell introduced the new CACC principal, Wes Aymer. Mr. Aymer spoke briefly about his new position.
- 5.2.2. Ms. Ferriell discussed grant funds for the next school year. Perkins grant funds are expected to be \$140,000, the same as last year. CTEI grant funds are expected to be \$461,234, which is \$22,000 less than last year. We have not yet received the CTEI grant funds from the last year totaling \$483,000. This has been a hardship causing a lower balance in our Education Fund. Tuition and OBM billings will be done in September and conditions should improve as the payments are received.
- 5.2.3. Ms. Ferriell presented two different options for new signs outside of the CACC building from Ace Sign Company. Ms. Ferriell asked for input as to which of these the board members preferred. Mr. Ehrman inquired as to the durability of the sign in high wind. Ms. Ferriell

stated she would check with Ace Sign Company. The sign will be retrofitted to the existing base and illuminated with flood lights.

5.2.4. Ms. Ferriell reminded the board members that the Intergovernmental Agreement Resolutions need to be approved by July 31, 2017.

5.2.5. Ms. Ferriell announced the Policy Manual is completed and will be on the website soon.

5.2.6. Ms. Ferriell said she will be on vacation through July 21.

6. NEW BUSINESS

6.1. Approval of Sign Proposal

Mr. Ehrman made a motion to approve the purchase of 2 Signs, #2, at a cost of \$12,469 each, total of \$24,938 from Ace Sign Company. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye": Ehrman, Laird, Larson, Morrison, Root, Wood

Those members voting "nay": None

7. EXECUTIVE SESSION

Mr. Ehrman made a motion to go into Executive Session. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Executive session began at 11:12 a.m.

Those voting "aye": Ehrman, Laird, Larson, Morrison, Root, Wood

Those members voting "nay": None

Dr. Wood made a motion to return to Open Session. Dr. Laird seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Open session reconvened at 11:17 a.m.

Those voting "aye": Ehrman, Laird, Larson, Morrison, Root, Wood

Those members voting "nay": None

8. ACTION ON EXECUTIVE SESSION ITEMS

8.1. Personnel Recommendations

Mr. Root made a motion to approve the Personnel Recommendations as presented. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye": Ehrman, Laird, Larson, Morrison, Root, Wood

Those members voting "nay": None

9. ANNOUNCEMENTS

The next regular Executive Council Meeting will be held on Tuesday August 8 at 11:00 a.m.

10. ADJOURNMENT

A motion was made by Dr. Wood to adjourn the meeting. The motion was seconded by Mr. Ehrman. The motion was carried with all members voting "aye". The meeting adjourned at 11:18 a.m.

Recording Secretary, Executive Council

Date Approved