

**CAPITAL AREA CAREER CENTER
Executive Council
Regular Meeting – February 12, 2019
MINUTES**

PRESENT:

Dr. Adam Ehrman	New Berlin School District #16
Ms. Jill Larson	Tri-City School District #1
Mr. Darren Root	Auburn School District #10
Dr. Lance Thurman	Rochester School District #3
Dr. Douglas Wood	Ball Chatham School District #5 *Arrival 11:07 a.m.

ABSENT:

Ms. Cheree Morrison	Springfield School District #186 *Ms. Morrison joined the meeting via phone.
Dr. Scott Laird	Athens School District #213

ALSO PRESENT:

Mr. Wes Aymer	CACC Principal
Ms. Jodi Ferriell	CACC Director
Ms. Dianne Hacker	CASPN Nurse Administrator
Ms. Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 a.m. February 12, 2019 in the Capital Area Career Center Conference Room, 2201 Toronto Road, Springfield, Illinois by Ms. Jill Larson, Chair.

2. RECOGNITION OF VISITORS

Kim Barnes

3. PUBLIC COMMENT

None

4. CONSENT AGENDA

A motion was made by Dr. Ehrman to approve the Open and Closed Session minutes of the regular meeting of January 8, 2019, Bills and Financial Reports for February 2019, and Personnel Recommendations for February 2019. The motion was seconded by Dr. Thurman. Upon a roll call vote being taken, the vote was Aye: 4 Nay: 0. The motion carried 4 – 0.

Those voting "aye": Ehrman, Larson, Root, Thurman
Those members voting "nay": None

5. REPORTS

5.1. Chairperson

5.1.1. Ms. Larson discussed the Illinois Competency-Based Education grant and ESSA requirements.

5.2. CASPN Nurse Administrator

5.2.1. Ms. Hacker discussed enrollment, as presented.

5.2.2. Ms. Hacker confirmed that the CPR class cost is \$45.

- 5.2.3. Ms. Hacker discussed CASPN completion rates. They are above average compared to area community college programs and the ACEN average.
- 5.2.4. Ms. Hacker announced some of the Class #123 students will serve as judges for the CACC Skills USA competition.
- 5.2.5. Ms. Hacker announced the career fair and advisory committee meetings will be held on May 31.

5.3.Principal

- 5.3.1. Mr. Aymer reported the Career Essentials soft skills program was rolled out and all students are registered.
- 5.3.2. Mr. Aymer stated he and Mr. Ferriell visited the Lake County Career Center, the largest career center in Illinois, on January 30. They were able to visit the robotics classroom and talk with teachers and administration about the how their center operates.
- 5.3.3. Mr. Aymer announced registration for 2019-2020 school year began February 1.
- 5.3.4. Mr. Aymer reviewed the discipline report, as presented.
- 5.3.5. Mr. Aymer announced the January Staff Member of the Month was Brandon Kimbro, Automotive Technology Instructor. The February Staff Member of the Month will be announced at the staff meeting later today.
- 5.3.6. Mr. Aymer discussed the Skills USA regional competition on March 1. Students will compete in this in order to compete in the state competition. This is new this year. Previously the only way to compete in the Skills USA state competition was to pass a written exam over the subject matter.
- 5.3.7. Mr. Aymer presented the list of January Students of the Month.
- 5.3.8. Mr. Aymer shared this month's CACC success story. Doug Dennis, CACC Building Trades Instructor, and his Building Trades students will be constructing tiny homes for homeless veterans. The homes will be on display at the 2019 Home Expo held at the Bank of Springfield Center February 22-24.
- 5.3.9. Mr. Aymer announced upcoming dates:
 - 5.3.9.1. No School, Presidents Day, February 18
 - 5.3.9.2. No School, Pulaski Day, March 4
 - 5.3.9.3. No School, Spring Break, April 1-5

5.4.Director

- 5.4.1. Ms. Ferriell presented an update on WQNA radio. She stated she met with Randy Eccles from University of Illinois-Springfield and Jason Waddell and Dr. Tim Humphries from Lincoln Land Community College to discuss partnering with one of these schools to run the radio station. There are currently 14 students enrolled in the CACC Radio/TV program for next school year. Ms. Ferriell presented a resolution stating that she will continue to pursue partnerships with either UIS or LLCC and that WQNA will remain silent until \$8,000 is raised through donations to replace non-functioning equipment required to run the station or another alternative is available.
- 5.4.2. Ms. Ferriell presented a proposal for MC3 class in 2020-2021 at CACC. This would be voted on in October 2019 at the Board of Control meeting.
- 5.4.3. Ms. Ferriell stated she would be attending the IACTE conference in Bloomington February 14-15.
- 5.4.4. Ms. Ferriell requested approval for attending the National Policy Seminar in Washington, D.C. March 25-27.

6. NEW BUSINESS

- 6.1. Dr. Wood made a motion to approve the WQNA Resolution. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.
 Those members voting "aye": Ehrman, Larson, Root, Thurman, Wood
 Those members voting "nay": None

6.2.Dr. Ehrman made a motion to approve Ms. Ferriell’s travel and attendance at the National Policy Seminar Washington, D.C. March 25-27. Dr. Wood seconded the motion. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those members voting “aye”: Ehrman, Larson, Root, Thurman, Wood

Those members voting “nay”: None

7. CLOSED SESSION

Dr. Ehrman made a motion to go into Closed Session. Mr. Root seconded the motion. The motion was approved with all members present voting “aye”. Closed session began at 11:27 a.m.

8. RETURN TO OPEN SESSION

Dr. Wood made a motion to return to Open Session. Dr. Thurman seconded the motion. The motion was approved with all members present voting “aye”. Open session reconvened at 11:52 a.m.

9. ACTION ON CLOSED SESSION ITEMS

None

10. ANNOUNCEMENTS

10.1. The next regular Executive Council Meeting will be on Tuesday March 12 at 11:00 a.m.

11. ADJOURNMENT

A motion was made by Dr. Wood to adjourn the meeting. Dr. Thurman seconded the motion. The motion was carried with all members voting “aye”. The meeting adjourned at 11:53 a.m.

Recording Secretary, Executive Council

Date Approved