

**CAPITAL AREA CAREER CENTER
Executive Council
Regular Meeting – January 8, 2019
MINUTES**

PRESENT:

Dr. Adam Ehrman	New Berlin School District #16
Dr. Scott Laird	Athens School District #213
Ms. Jill Larson	Tri-City School District #1
Mr. Darren Root	Auburn School District #10
Dr. Lance Thurman	Rochester School District #3

ABSENT:

Ms. Cheree Morrison	Springfield School District #186 *Ms. Morrison joined the meeting via phone.
Dr. Douglas Wood	Ball Chatham School District #5

ALSO PRESENT:

Mr. Wes Aymer	CACC Principal
Ms. Jodi Ferriell	CACC Director
Ms. Dianne Hacker	CASPN Nurse Administrator
Ms. Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 a.m. January 8, 2019 in the Capital Area Career Center Conference Room, 2201 Toronto Road, Springfield, Illinois by Ms. Jill Larson, Chair.

2. RECOGNITION OF VISITORS

Kim Barnes
Josh Jennings

3. PUBLIC COMMENT

Ms. Barnes stated negotiations for the new union contract will be starting soon.

4. CONSENT AGENDA

A motion was made by Dr. Thurman to approve the Open and Closed Session minutes of the regular meeting of December 11, 2018, Bills and Financial Reports for January 2019, and Personnel Recommendations for January 2019. The motion was seconded by Dr. Laird. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those voting "aye": Ehrman, Laird, Larson, Root, Thurman
Those members voting "nay": None

5. REPORTS

5.1. Chairperson

5.1.1. Ms. Larson discussed the Illinois Competency-Based Education Pilot. The grant has been approved and CACC was named as a partner.

5.2. CASPN Nurse Administrator

5.2.1. Ms. Hacker discussed enrollment, as presented.
5.2.2. Ms. Hacker announced Class #122 graduation at Rochester auditorium went well.

5.3.Principal

- 5.3.1. Mr. Aymer reported on the Career Essentials soft skills program offered through Skills USA. This will replace the ESI dual credit that was previously earned with Lincoln Land Community College. Professional development took place on December 18 for the new program. The program will be rolled out to students on January 21. A private donor is providing national memberships for all CACC students this year. If a student would like to join the local chapter of Skills USA the cost is \$4.
- 5.3.2. Mr. Aymer stated the new attendance incentive program will be rolled out January 21.
- 5.3.3. Mr. Aymer announced the staff is still working on the new Vision Statement.
- 5.3.4. Mr. Aymer reported the enrollment for Semester 1 was 707 students and the enrollment for Semester 2 is estimated to be 630. Ms. Larson inquired as to why the large drop in enrollment. Mr. Aymer stated it is a combination of home school failure and students no longer interested in their program. Ms. Larson inquired as to the attendance of January 3 and 4 this year with most county schools being out of school. Mr. Aymer said he had not run the reports yet but anticipated very low attendance. The CACC calendar committee will be reviewing all participating schools' calendars for next school year so CACC's breaks will be scheduled when it makes the most sense for all involved.
- 5.3.5. Mr. Aymer reviewed the discipline report, as presented.
- 5.3.6. Mr. Aymer announced the December Staff Member of the Month was John Martin, Maintenance Mechanic. The January Staff Member of the Month will be announced at the staff meeting later today.
- 5.3.7. Mr. Aymer distributed the list of December Students of the Month.
- 5.3.8. Mr. Aymer shared this month's CACC success story. Matt Kasten, CACC Welding Instructor, was nominated for the Golden Apple award.
- 5.3.9. Mr. Aymer announced upcoming dates:
 - 5.3.9.1. Board of Control meeting January 17
 - 5.3.9.2. No School, Martin Luther King Day January 21
 - 5.3.9.3. CACC Open House January 24 5:00-7:00 p.m.
 - 5.3.9.4. Registration for 2019-2020 school year begins February 1

5.4. Director

- 5.4.1. Ms. Ferriell presented the first reading of recommended policy changes. Ms. Ferriell will be presenting the policy changes to the Board of Control on January 17 for a second reading and final approval.
- 5.4.2. Ms. Ferriell reported she will be meeting with Lincoln Land Community College representatives regarding offering a manufacturing class at CACC as well as sharing the radio tower.

6. NEW BUSINESS

Mr. Root made a motion to approve the first reading of policies 4:170, 5:30, 5:60, 5:100, 5:220, 6:60, 7:70, 7:190, 7:250, 7:270, 7:290, 7:305. Dr. Laird seconded the motion. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those members voting "aye": Ehrman, Laird, Larson, Root, Thurman

Those members voting "nay": None

7. CLOSED SESSION

Dr. Thurman made a motion to go into Closed Session. Dr. Ehrman seconded the motion. The motion was approved with all members present voting "aye". Closed session began at 11:25 a.m.

8. RETURN TO OPEN SESSION

Dr. Thurman made a motion to return to Open Session. Mr. Root seconded the motion. The motion was approved with all members present voting "aye". Open session reconvened at 11:40 a.m.

9. ACTION ON CLOSED SESSION ITEMS**9.1. Closed Session Minutes**

Mr. Root made a motion to release the closed session meeting minutes of December 12, 2017, January 9, 2018, February 13, 2018, March 13, 2018, April 10, 2018, May 8, 2018, and June 12, 2018. Dr. Laird seconded the motion. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those members voting "aye": Ehrman, Laird, Larson, Root, Thurman

Those members voting "nay": None

9.2. Closed Session Recordings

Dr. Ehrman made a motion to destroy the closed session recordings of December 13, 2016, January 10, 2017, February 14, 2017, March 14, 2017, April 18, 2017, May 9, 2017, and June 8, 2017. Dr. Thurman seconded the motion. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those members voting "aye": Ehrman, Laird, Larson, Root, Thurman

Those members voting "nay": None

10. ANNOUNCEMENTS

10.1. The next regular Executive Council Meeting will be on Tuesday February 12 at 11:00 a.m.

11. ADJOURNMENT

A motion was made by Mr. Root to adjourn the meeting. Dr. Ehrman seconded the motion. The motion was carried with all members voting "aye". The meeting adjourned at 11:41 a.m.

Recording Secretary, Executive Council

Date Approved