

**CAPITAL AREA CAREER CENTER
Executive Council
Regular Meeting – January 9, 2018**

MINUTES

PRESENT:

Dr. Tom Bertrand	Rochester School District #3A
Mr. Adam Ehrman	New Berlin School District #16
Ms. Jill Larson	Tri-City School District #1
Dr. Scott Laird	Athens School District #213
Ms. Cheree Morrison	Springfield School District #186 (arrival 11:07 a.m.)
Mr. Darren Root	Auburn School District #10

ABSENT:

Dr. Douglas Wood	Ball Chatham School District #5
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ALSO PRESENT:

Mr. Wes Aymer	CACC Principal
Ms. Jodi Ferriell	CACC Director
Ms. Dianne Hacker	CASPN Nurse Administrator
Ms. Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The regular meeting of the Capital Area Career Center Executive Council was called to order at 11:00 a.m. January 9, 2018 in the Capital Area Career Center Conference Room, 2201 Toronto Road, Springfield, IL by Ms. Jill Larson, Chair.

2. RECOGNITION OF VISITORS

Kim Barnes, CACC Instructor
Dave Spann, CACC Board of Control President, North Mac School District

3. PUBLIC COMMENT

None

4. CONSENT AGENDA

A motion was made by Dr. Laird to approve the Open and Closed Session minutes of the regular meeting of November 14, 2017 and December 12, 2017 as well as the Bills and Financial Reports for November and December 2017. The motion was seconded by Mr. Ehrman. Upon a roll call vote being taken, the vote was Aye: 5 Nay: 0. The motion carried 5 – 0.

Those voting "aye": Bertrand, Ehrman, Laird, Larson, Root
Those members voting "nay": None

5. REPORTS

5.1. CASPN Nurse Administrator

- 5.1.1. Ms. Hacker discussed enrollment.
 - 5.1.1.1. Class 120 graduated on December 15 with an attendance of 800+ individuals.
 - 5.1.1.2. Class 121 has 58 students.
 - 5.1.1.3. Class 122 currently has 50 students accepted. The maximum class size is 65 students.

5.2. Principal

- 5.2.1. Mr. Aymer shared the agenda of the teacher institute day on January 2. The following training was conducted:
 - 5.2.1.1. CPR
 - 5.2.1.2. Run, Hide, Fight

5.2.1.3. Active Shooter

5.2.2. Mr. Aymer reviewed student grades and attendance for Semester 1, as presented.

5.2.3. Mr. Aymer reviewed the December discipline report, as presented.

5.2.4. Mr. Aymer announced the December Staff Member of the Month is Kim Seiz, Graphic Arts Instructor.

5.2.5. Mr. Aymer discussed working on changes to the Student Handbook for next year.

5.2.6. Mr. Aymer announced there will be no school on January 15th in observation of Martin Luther King Day.

5.3. Director

5.3.1. Ms. Ferriell discussed the new LED lights installed in the welding lab. She would like to install these lights in all of the shop classes eventually. They are brighter and more energy efficient.

5.3.2. Ms. Ferriell presented information on Gem Energy Solar Farms. She is meeting with representatives from this organization on January 16, 2018.

6. CLOSED SESSION

Mr. Ehrman made a motion to go into Closed Session. Dr. Bertrand seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Closed session began at 11:14 a.m.

Those voting "aye":	Bertrand, Ehrman, Laird, Larson, Morrison, Root
Those members voting "nay":	None

7. RETURN TO OPEN SESSION

Mr. Ehrman made a motion to return to Open Session. Dr. Laird seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0. Open session reconvened at 11:29 a.m.

Those voting "aye":	Bertrand, Ehrman, Laird, Larson, Morrison, Root
Those members voting "nay":	None

8. ACTION ON CLOSED SESSION ITEMS**8.1. Review and release of closed session meeting minutes after 6 months**

Mr. Ehrman made a motion to approve the release of closed session meeting minutes after 6 months, as presented. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye":	Bertrand, Ehrman, Laird, Larson, Morrison, Root
Those members voting "nay":	None

8.2. Destroy audio recording of closed session meetings after 18 months.

Mr. Ehrman made a motion to destroy the audio recording of closed session meetings after 18 months, as presented. Mr. Root seconded the motion. Upon a roll call vote being taken, the vote was Aye: 6 Nay: 0. The motion carried 6 – 0.

Those voting "aye":	Bertrand, Ehrman, Laird, Larson, Morrison, Root
Those members voting "nay":	None

9. ANNOUNCEMENTS

9.1. The next regular Executive Council Meeting will be on Tuesday February 13 at 11:00 a.m.

10. ADJOURNMENT

A motion was made by Dr. Laird to adjourn the meeting. The motion was seconded by Dr. Bertrand. The motion was carried with all members voting "aye". The meeting adjourned at 11:31 a.m.