

Capital Area Career Center  
Executive Council  
Tuesday, August 10, 2010  
11:00 a.m.  
Agenda

- I. Call to Order
- II. Consent Agenda
  - A. Approval of Minutes -July 13, 2010 (Public Hearing, Open & Closed Session)
  - B. Approval of Bills
- III. Recognition of Visitors
- IV. Reports
  - A. Chair
  - B. CASPN
    - 1. Enrollment
    - 2. Discipline Report
    - 3. Class 104 Graduation - August 6, 2010
    - 4. Simulation Lab Conference
    - 5. CPR Instructor Course - October 15
    - 6. NCLEX-PN Review Course
    - 7. Springfield Housing Authority Career Fair
  - C. Principal
    - 1. Enrollment Update
    - 2. Teacher Institute
    - 3. LLCC Dual Credit Flyer
  - D. Director
    - 1. Certified Nurse Assistant State Test
    - 2. Resignations
    - 4. Administrative Assistant/Student Services Secretary Job Description
    - 5. December CTEIG Payment Released
    - 6. Best Practices Conference
    - 7. ICTA Fall Conference
- V. Closed Session
  - A. Appointment, Employment, Compensation, discipline Performance or Dismissal of Employees, including hearing testimony on a complaint to determine its validity.
  - B. Negotiations
  - C. Pending Litigation

VI. Correspondence

VII. New Business

- A. Section 125 Amendments
- B. CACC Logo
- C. CASPN Handbook Changes
- D. Personnel
  1. Denise Tarr – Early Child Care Education Aide @ \$12.00 an hour
  2. James Gains – ½ Time HVAC Instructor @ A10 (Contingent upon Certification)
  3. Sonja Harvey – 2/3 time CASPN Clinical Instructor @A6
  4. Christa Newbold Gorman to full time (currently 2/3 time)
  5. Mike Weller – Custodian @ \$9.30 an hour
  6. John Oaks – Math Consultant @ 37.50 per hour
  7. Steve Furman – English Consultant @ \$35.88 per hour
  8. Additional Health Occupations Instructor, Additional Teacher Aides
- E. Donated Equipment

VIII. Review of Strategic Plan

IX. Miscellaneous

- A. Next Meeting –September 14, 2010 – 11:00 a.m.  
Budget Hearing @ 10:50

X. Adjournment