

**CAPITAL AREA CAREER CENTER
Board of Control
Regular Meeting – October 15, 2020**

PRESENT:

Shannon Churchill	Riverton	Board Member
Chris Dougherty	Taylorville	Board Member (Via Zoom)
Dennis File	Rochester	Vice Chair
Mari Handy	Pleasant Plains	Board Member (Via Zoom; arrival 6:48 p.m.)
Judith Johnson	Springfield	Board Member
Bill Marr	New Berlin	Board Member
Scott Norris	Auburn	Board Member
Dave Spann	North Mac	Chair
Doug Wood	Chatham	Proxy for Brandon Maddox, Board Member

ABSENT:

Chris Clark	South Fork	Board Member
Scott Laird	Athens	Board Member
William Lee	Tri-City	Board Member
Steve Ruholl	Waverly	Secretary
Ben Theilen	Edinburg	Board Member

ALSO PRESENT:

Jodi Ferriell	CACC Director
Wes Aymer	CACC Principal
Dianne Hacker	CASPN Nurse Administrator
Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The Regular Meeting of the Capital Area Career Center Board of Control was called to order at 6:38 p.m. October 15, 2020 by Mr. Dave Spann, Chair. This meeting was held jointly with the Capital Area Career Center Executive Council onsite and virtually via Zoom due to the COVID-19 Quarantine.

2. ROLL CALL

3. APPROVAL OF AGENDA

A motion was made by Mr. File to approve the agenda. The motion was seconded by Mr. Norris. The motion was carried with all members voting "aye".

4. COMMUNICATIONS

4.1. RECOGNITION OF VISITORS

None

4.2. PUBLIC COMMENT

None

5. CONSENT AGENDA

A motion was made by Mr. Norris to **(5.1)** approve open session meeting minutes of June 18, 2020 and **(5.2)** review Executive Council minutes of June 9, July 14, August 11, September 8, and September 15, 2020. The motion was seconded by Ms. Johnson. Upon a roll call vote being taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0.

Those voting "aye": Churchill, Dougherty, File, Johnson, Marr, Norris, Spann, Wood

Those voting "nay": None

6. REPORTS**6.1. Chair's Report**

Mr. Spann stated the Ribbon Cutting of the Capital Area School of Cosmetology held previously tonight was wonderful and commended the CACC Staff for their hard work in making this happen.

6.2. CASPN Nurse Administrator

- 6.2.1. Ms. Hacker reviewed CASPN enrollment. Class 125 has 52 students that will be graduating on December 18. Ms. Hacker is researching holding the graduation ceremony in the parking lot and streaming it live for the students' families and friends to watch. Class 127 has 55 students and are finishing up their first quarter.
- 6.2.2. Ms. Hacker explained that Class 128 will begin February 9, 2021.
- 6.2.3. Ms. Hacker stated new Chromebooks, medication carts, and mannequins have been purchased for the skills lab. This new equipment will be useful if the students are unable to go to clinical sites due to the pandemic.

6.3. Principal

- 6.3.1. Mr. Aymer thanked the teachers, custodians, ESP's, union leaders, and home schools for their dedication, cooperation, and patience during this time.
- 6.3.2. Mr. Aymer reviewed enrollment. There are 890 total students with 425 in the morning and 465 in afternoon. There are currently 500 juniors and 390 seniors. As of today there are 125 remote only students and 765 attending class via hybrid remote/in-person. Mr. Aymer presented CACC enrollment by fiscal year. This year is the highest.
- 6.3.3. Mr. Aymer discussed current classes offered at CACC. The new classes of Electronics and Engineering and Medical Assistant are both running and successful. For the next school year, Horticulture, IT Operations, and Ag Mechanics will be offered.
- 6.3.4. Mr. Aymer reviewed the recruiting efforts for the past year and the plans for the upcoming year including commercials and billboards.
- 6.3.5. Mr. Aymer announced the Staff Member of the Year 2019-2020 was Leona Pacheco and the Staff Member of the Month for September 2020 is Johni Ogden, Nursing Assistant Instructor.
- 6.3.6. Mr. Aymer reviewed dual credit programs and certifications offered at CACC.
- 6.3.7. Mr. Aymer stated Congressman Rodney Davis visited CACC for "Principal for the Day" on October 7.
- 6.3.8. Mr. Aymer reviewed his goals for the year.
- 6.3.9. Mr. Aymer announced upcoming noteworthy dates:
 - 6.3.9.1. October 15 – Cosmetology Ribbon Cutting
 - 6.3.9.2. October 23 – End of First Quarter
 - 6.3.9.3. November 3 – Election Day, No School
 - 6.3.9.4. November 11 – Veterans Day, No School

6.4. Director

- 6.4.1. Ms. Ferriell provided an update on Capital Projects. The cosmetology area has been completely remodeled and the parking lot and ring road have been redone.
- 6.4.2. Ms. Ferriell stated that there no offers on the property at 121 Argenta Drive and the realtor's contract has expired. Ms. Ferriell suggested waiting until spring to try to sell the property.
- 6.4.3. Ms. Ferriell reviewed her goals for the upcoming year. Several board members applauded Ms. Ferriell and the entire administration team for the improvement of the Capital Area Career Center as a whole.

7. NEW BUSINESS

- 7.1. Mr. Norris made a motion to approve the adoption of the following PRESS Policies - 2:260, 7:10, 7:190, 2:265, 7:345, 2:220, 4:180, 7:40, 7:340, 5:10, 5:20, 5:100, 5:200, 5:220, 5:330, 7:20, 7:180, 7:185. Ms. Churchill seconded the motion. Upon a roll call vote being taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0.
 Those voting "aye": Churchill, Dougherty, File, Johnson, Marr, Norris, Spann, Wood
 Those voting "nay": None

8. ANNOUNCEMENTS

The next Board of Control Meeting will be on Thursday, January 21, 2021 at 6:30 p.m.

9. ADJOURNMENT

A motion was made by Dr. Wood to adjourn the meeting. The motion was seconded by Mr. Norris. The motion carried with all members voting "aye". The meeting adjourned at 6:38 p.m.

Recording Secretary, Board of Control

Date Approved