

**CAPITAL AREA CAREER CENTER
Board of Control
Regular Meeting – January 21, 2021**

PRESENT:

Shannon Churchill	Riverton	Board Member (Via Zoom)
Chris Dougherty	Taylorville	Board Member (Via Zoom)
Judith Johnson	Springfield	Board Member
Jill Larson	New Berlin	Proxy for Bill Marr, Board Member
William Lee	Tri-City	Board Member (Via Zoom)
Brandon Maddox	Chatham	Board Member
Scott Norris	Auburn	Board Member
Amy Reynolds	Rochester	Vice Chair (Via Zoom)
Steve Ruholl	Waverly	Secretary
Dave Spann	North Mac	Chair

ABSENT:

Chris Clark	South Fork	Board Member
Mari Handy	Pleasant Plains	Board Member
Scott Laird	Athens	Board Member
Ben Theilen	Edinburg	Board Member

ALSO PRESENT:

Jodi Ferriell	CACC Director
Wes Aymer	CACC Principal
Dianne Hacker	CASPN Nurse Administrator
Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The Regular Meeting of the Capital Area Career Center Board of Control was called to order at 6:33 p.m. January 21, 2021 by Mr. Dave Spann, Chair. This meeting was held onsite and virtually via Zoom due to the COVID-19 pandemic.

2. ROLL CALL

3. APPROVAL OF AGENDA

The agenda was approved with all members present voting "aye".

4. COMMUNICATIONS

4.1. RECOGNITION OF VISITORS

None

4.2. PUBLIC COMMENT

None

5. CONSENT AGENDA

A motion was made by Dr. Maddox to **(5.1)** approve open session meeting minutes of October 15, 2020, **(5.2)** review Executive Council minutes of October 15, November 10, November 16, and December 8, 2020, and **(5.3)** dispose of audio recording of closed session meeting minutes of April 18, 2019. The motion was seconded by Mr. Norris. Upon a roll call vote being taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0.

Those voting "aye": Churchill, Johnson, Larson, Lee, Maddox, Norris, Ruholl, Spann
 Those voting "nay": None

6. REPORTS

6.1. Chair's Report

None.

6.2. CASPN Nurse Administrator

- 6.2.1. Ms. Hacker announced Class 126 graduation took place on December 18. The graduation was held in the parking lot, broadcast on a local FM frequency, and livestreamed on the CASPN Facebook page. Class 127 has 56 students and Class 128 has 60 students.
- 6.2.2. Ms. Hacker introduced Nathan Rappaort, Angerlin Davis, and Micaela Tatum, current students of the CASPN program. They each made a presentation for the board. Ms. Hacker distributed the Annual Stakeholder Report. Ms. Hacker reviewed the report including general information, statistics, student learning outcomes, and goals.

6.3. Principal

- 6.3.1. Mr. Aymer reviewed the Semester 1 information as presented.
- 6.3.2. Mr. Aymer reviewed the Semester 2 information as presented.
- 6.3.3. CACC is now a CNA Testing Site. The first date of testing will be January 28. We are required to have 25 testing dates per year.
- 6.3.4. The EMS class toured the clinical sites on January 13. EMS clinicals will begin January 25. CNA clinicals will begin at the end of February.
- 6.3.5. Mr. Aymer reviewed the 2021-2022 CACC school calendar. It is closely aligned with the District 186 calendar.
- 6.3.6. Mr. Aymer provided updated COVID statistics as presented.
- 6.3.7. Mr. Aymer reviewed students of the month as presented.
- 6.3.8. Mr. Aymer announced the CACC Open House on January 28 has changed to be virtual and in person.

6.4. Director

- 6.4.1. Ms. Ferriell announced that CACC and CASPN staff are now eligible to receive the COVID-19 vaccine. Proof of employment letters were distributed to staff.
- 6.4.2. Ms. Ferriell presented the new sign for the ring road. It should be installed next month, weather permitting.
- 6.4.3. Ms. Ferriell discussed the ongoing problem of temperature fluctuation in the building. In researching the history of previous contracts regarding HVAC controls, it is apparent that this is a problem dating back to the early 2000's. The most recent contract expired in 2014. Ms. Ferriell met with GRP Wegman and Johnson Controls. Ms. Ferriell met with Dave Leonatti to discuss the exact specifications needed to correct the problems. Mr. Leonatti will be creating a request for proposals for the project. The project will be done in stages.
- 6.4.4. Ms. Ferriell thanked resigning board members Dennis File and Judith Johnson for their service on the CACC Board of Control. Ms. Ferriell provided them with gift baskets as a token of appreciation.

7. NEW BUSINESS

- 7.1. Dr. Maddox made a motion to approve the adoption of the following PRESS Policies – 3:40, 4:80, 4:90, 6:20, 7:140, 5:270. Mr. Ruholl seconded the motion. Upon a roll call vote being taken, the vote was Aye: 9 Nay: 0. The motion carried 9 – 0.

Those voting "aye": Churchill, Johnson, Larson, Lee, Maddox, Norris, Reynolds, Ruholl, Spann

Those voting "nay": None

8. ANNOUNCEMENTS

The next Board of Control Meeting will be Thursday, April 15, 2021 at 6:30 p.m.

9. ADJOURNMENT

A motion was made by Dr. Maddox to adjourn the meeting. The motion was seconded by Ms. Larson. The motion carried with all members voting "aye". The meeting adjourned at 7:30 p.m.

Recording Secretary, Board of Control

Date Approved