

**CAPITAL AREA CAREER CENTER
Board of Control
Regular Meeting – January 18, 2018**

PRESENT:

Shannon Churchill	Riverton	Board Member
Valerie Creviston	New Berlin	Board Member
Greg Fuerstenau	Taylorville	Board Member
Fred Lamkey	Edinburg	Board Member (arrival 6:32 pm)
Donna Moore	Springfield	Board Member
Scott Norris	Auburn	Board Member
Steve Ruholl	Waverly	Board Member
Dave Spann	North Mac	Chair

ABSENT:

Brittany Bedolli	Tri-City	Board Member
Dennis File	Rochester	Vice Chair
Mari Handy	Pleasant Plains	Secretary
Scott Laird	Athens	Board Member
Brandon Maddox	Ball-Chatham	Board Member

ALSO PRESENT:

Wes Aymer	CACC Principal
Jodi Ferriell	CACC Director
Dianne Hacker	CASPN Nurse Administrator
Leona Pacheco	CACC Business Manager

1. CALL TO ORDER

The Regular Meeting of the Capital Area Career Center Board of Control was called to order at 6:30 p.m. January 18, 2018 in the Conference Room of the Capital Area Career Center, 2201 Toronto Road, Springfield, IL by Mr. Dave Spann, Chair.

2. ROLL CALL**3. COMMUNICATIONS****3.1. RECOGNITION OF VISITORS**

None

3.2. PUBLIC COMMENT

None

4. CONSENT AGENDA

A motion was made by Dr. Fuerstenau to approve the Open Session Minutes of the regular Board of Control meeting of October 19, 2017. The motion was seconded by Mr. Norris. Upon a roll call vote being taken, the vote was Aye: 7 Nay: 0. The motion carried 7 – 0.

Those voting "aye": Churchill, Creviston, Fuerstenau, Moore, Norris, Ruholl, Spann
Those members voting "nay": None

5. REPORTS

5.1. Chair's Report

None.

5.2. CASPN Administrator's Report

- 5.2.1. Ms. Hacker distributed the annual CASPN stakeholder report to all members present.
- 5.2.2. Ms. Hacker discussed the CASPN website. The website was updated one year ago. Prospective students are able to apply to the LPN program and pay for their entrance exam through the new website. It has been a big benefit for prospective students.
- 5.2.3. Class 120 graduated in December with 62 students.
- 5.2.4. Class 121 is halfway through the course with 58 students.
- 5.2.5. Class 122 will begin February 6. Current enrollment is 63 students.
- 5.2.6. Ms. Hacker explained that she has been working on correction reports for ACEN and NCA accreditation non-compliance issues. Reports have been submitted. ACEN will visit this fall to verify the corrections are in place. NCA corrections have been accepted.

5.3. Principal's Report

- 5.3.1. Mr. Aymer discussed first semester - number of students, grades, attendance, and discipline.
- 5.3.2. Mr. Aymer shared the new Work Ethics Rubric that all CACC teachers now use to record work ethics in each program. Work ethics are 40% of each student's grade.
- 5.3.3. Mr. Aymer discussed second semester - student handbook update, enrollment, student advisory board, review of curriculum, and the new safety plan
- 5.3.4. Mr. Aymer reviewed the staff members of the month so far for this school year. They receive a \$25 gift card, certificate and their names are listed on a plaque by the front door of the school.
- 5.3.5. Mr. Aymer announced upcoming important dates
 - February 1 Registration opens for 2018-2019 School Year
 - February 8 Open House 5-7 p.m.
 - February 19 and March 5 No School
 - March 9 Quarter 3 Ends
 - March 30-April 8 Spring Break
- 5.3.6. Mr. Aymer shared the new CACC recruitment video that Robert Ferriell uses at area schools. It was created by the Radio/TV students.

5.4. Director's Report

- 5.4.1. Ms. Ferriell thanked Wes Aymer and Dianne Hacker for their hard work and dedication to their respective programs.
- 5.4.2. Ms. Ferriell provided the following updates:
 - 5.4.2.1. Last piece of equipment has been installed for the new network infrastructure
 - 5.4.2.2. New LED lights were installed in the welding shop
 - 5.4.2.3. Surplus equipment will be sold in April. More information will be shared closer to the sale date.
 - 5.4.2.4. Upcoming projects include the parking lot and roof. Cost estimates for these projects will be presented at the April Board of Control meeting. Discussion regarding the facilities plan, Health Life Safety reporting and funding, and possible funds for the projects followed.
 - 5.4.2.5. Gem Energy has approached CACC to use school grounds for a solar farm
 - 5.4.2.6. Radios were upgraded to improve communication within the school.
 - 5.4.2.7. Ms. Ferriell discussed the policy updates
 - 5.4.2.7.1. Second reading for March 2017 and July 2017 PRESS policies
 - 5.4.2.7.2. First reading for October 2017 PRESS policies
 - 5.4.2.8. Ms. Ferriell reminded everyone that the SJR Readers' Choice Award nominations begin January 28.

6. CLOSED SESSION

Mr. Lamkey made a motion to go into Closed Session. Mr. Norris seconded the motion. Upon a roll call vote begin taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0. Closed session began at 7:28 p.m.

Those voting "aye": Churchill, Creviston, Fuerstenau, Lamkey, Moore, Norris, Ruholl,
Spann
Those voting "nay": None

7. RETURN TO OPEN SESSION

Dr. Fuerstenau made a motion to return to Open Session. Mr. Norris seconded the motion. Upon a roll call vote begin taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0. Closed session began at 7:28 p.m.

Those voting "aye": Churchill, Creviston, Fuerstenau, Lamkey, Moore, Norris, Ruholl,
Spann
Those voting "nay": None

8. ACTION OF CLOSED SESSION ITEMS**8.1. Review and release of closed session meeting minutes after 6 months**

Ms. Moore made a motion to approve the release of closed session meeting minutes after 6 months, as presented. Mr. Norris seconded the motion. All members present voted "aye".

8.2. Destroy audio recording closed session meetings after 18 months, as presented.

Ms. Moore made a motion to destroy the audio recording of closed session meetings after 18 months, as presented. Mr. Norris seconded the motion. All members present voted "aye".

9. OTHER BUSINESS**9.1. Approve Second Reading of Board Policies**

Mr. Spann suggested policies 2:260 and 8:70 be tabled pending further information from CACC legal counsel. Mr. Ruholl made a motion to approve the second reading of board policies with the exception of 2:260 and 8:70. Ms. Moore seconded the motion. Upon a roll call vote begin taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0.

Those voting "aye": Churchill, Creviston, Fuerstenau, Lamkey, Moore, Norris,
Ruholl, Spann

Those voting "nay": None

9.2. Approve First Reading of Board Policies as presented

Mr. Lamkey made a motion to approve the first reading of board policies as presented. Ms. Creviston seconded the motion. Upon a roll call vote begin taken, the vote was Aye: 8 Nay: 0. The motion carried 8 – 0.

Those voting "aye": Churchill, Creviston, Fuerstenau, Lamkey, Moore, Norris,
Ruholl, Spann

Those voting "nay": None

10. ANNOUNCEMENTS

The next Board of Control Meeting will be on Thursday April 19, 2018 at 6:30 p.m.

11. ADJOURNMENT

A motion was made by Dr. Fuerstenau to adjourn the meeting. The motion was seconded by Ms. Moore. The motion was carried with all members voting "aye". The meeting adjourned at 7:32 p.m.